

How do I allow comments to be posted on a Lessons page?

Instructors can allow students to add comments to a Lessons page. The comments can either be anonymous or have the student's name attached. The comments can be graded and either required or optional.

Note: Students have 30 minutes to edit or delete their comments. Instructors can edit or delete a student comment at any time.

Go to Lessons.



Click on the Lessons tool in the Tool Menu to display the page.

Note: The default or blank Lessons page contains text and images that explain the basic functionality of the Lessons tool.



Click Add Content, and then select Add Comments Tool.

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Add Content	×
Use this b add a new content item at the en of the page. Use + icons to add content at o points in the page.	
Add Text	
Embed Content on the Page	
Add Content Links	
Add Subpage	
Add Resources Folder	
Add Learning App	
Link to an Assignment	
Embed Calendar	
Link to a Test or Quiz	
Link to a Forum or Topic	
Embed Announcements	
Embed Forums Conversations	
Add Checklist	
Add Question	
Add Comments Tool	
Add Student Content	
Upload Content from a ZIP File	
Add External Tool	

From the Add Content drop-down menu, select Add Comments Tool.

View Comments tool on page.

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Click Edit. (Optional)

Add Content + More Tools Reorder

Click Edit to view or modify the comment properties.

Edit the comments tool properties as needed.

	Edit Comments Section	×
1	Keep Comments Anonymous	
2	Create Gradebook items for these	
	Maximum points: 5	
3	Don't Release Item Until All Prerequisites are Completed	
4	Require This Item	
	Edit the groups for which this item should be shown	
	Update Item Cancel Delete	

- 1. To make comments anonymous, check the box next to **Keep Comments Anonymous**.
- 2. Check the box next to **Create Gradebook items for these**, if you would like to grade the comments, and enter a maximum point value.
- 3. If you would like to restrict this item based on a prerequisite, check the box for **Don't** release item until all prerequisites are completed.
- 4. If students are required to add comments before moving on to a different Lessons item, check the box next to **Require This Item**.

Note: Students CAN read other students' comments in this tool.



Click Update Item.

Edit Comments Section	×
Keep Comments Anonymous	
Create Gradebook items for these	
Maximum points: 5	
Don't Release Item Until All Prerequisites are Completed	
Require This Item	
Edit the groups for which this item should be shown	
Update Item Cancel Delete	

This will return the display to the Lessons page with the Add Comments button.

View of comments.

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dd Content 🔸 More Tools 💌 Reorder <table-cell></table-cell>			
П			
Type the number of points you wish to assign a particula grades that are typed in but not submitted are displayed in r		t, and then press the Enter key to subm	
Demo Student 1 11:03 PM (Seconds Ago) X I'm having some trouble getting through the re- extremely verbose and hard to follow.			ints: / 5
* Add Comment			

If the comments are graded, you may enter grades directly on the comment page, or click on the **Grading Pane** icon to enter scores there.