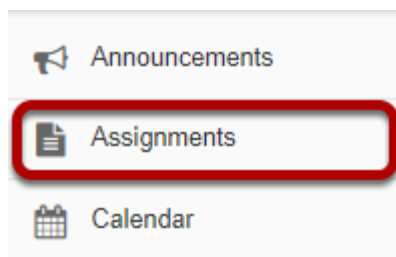


How do students submit an assignment?

Go to Assignments.



Select the **Assignments** tool from the Tool Menu in your site.

Click on the title of the assignment.

Assignment List

Select an assignment to view details, start working or edit your previous work.

Viewing 1 - 1 of 1 items

|< < Show 200 items... > >|

1 Assignment Title	2 Status	3 Open	4 Due
Assignment 1	Not Started	Feb 13, 2018 12:00 PM	Feb 20, 2018 5:00 PM

You will a list of all assignments in the site. The following information will be displayed for each assignment.

1. **Assignment title**, or name of the assignment.
2. **Status** (i.e. Not Started, Assignment submission required, Returned, etc.).
3. **Open** date when the assignment becomes available to students.
4. **Due** date, or deadline to turn in the assignment.

Select the assignment you want to submit by clicking on the title of the assignment in the list.

Or, click the direct link to the assignment in Lessons.

 LESSONS

 Print view

 Index of pages

 Link

 Help

Reading:



Chapters 1 and 2

Activities:

 [Assignment 1](#)

If your instructor has included a link to the assignment in the Lessons tool, you may also access it from this location within the course content.

Enter and/or attach your assignment.

ASSIGNMENTS  

Assignment - In progress

Complete the form, then choose the appropriate button at the bottom.

Title	Assignment 1
Due	Feb 20, 2018 5:00 PM
Number of resubmissions allowed	0
Status	Not Started
Grade Scale	Points (max 100.00)
Modified by instructor	Feb 13, 2018 3:14 PM

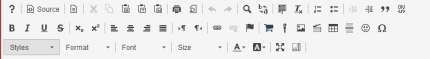
Instructions

Please submit a 10 page research paper.

Submission

Assignment Text

This assignment allows submissions using both the text box below and attached documents. Type your submission in the box below and/or use the Browse button or the "select files" button to include other documents. **Save frequently while working.**




My research paper is attached.

Words: 5, Characters (with HTML): 381000000

Attachments

No attachments yet

Select a file from computer  No file selected. [or select files from "Home" or "Site"](#)

Submit

Preview

Save Draft

Cancel


Don't forget to save or submit!

Depending on the assignment settings, you may be allowed to enter your submission in-line and/or attach a file or files.

1. Enter your submission text into the **Assignment Text** area using the [Rich Text Editor](#).
2. Under **Attachments**, click the **Choose File** button to browse for an select a file to upload from your computer. (Alternately, you may also click the **or select files from workspace or site** button to select a file you have already uploaded.)

View attached file.

Attachments

 [Paper.docx](#) (13 KB; Feb 13, 2018 3:23 pm) [Remove](#)

Select more files from computer

No file selected.

or select more files from 'Home' or site

Once you have attached your file, the name of the file, as well as the file size and upload time stamp will be displayed under **Attachments**.

*Tip: You may click **Remove** to remove the attachment if you selected the wrong file.*


Submit your assignment.



When you are ready to turn in your assignment, click the **Submit** button to complete your assignment submission.

*Tip: If you are not yet ready to submit, you may click **Preview** to preview the submission, or **Save Draft** to save your submission and submit it later. Click **Cancel** to exit the assignment without saving or submitting.*

Submission confirmation.

 **ASSIGNMENTS**

[Link](#) [Help](#)

Submission Confirmation

☒ You have successfully submitted your work. You will receive an email confirmation containing this information.

User: Demo Student 2 (demostudent02)

Class site: DAC-EDUCATION-DEPT1-SUBJ1-476

Assignment: Assignment 1

Submission ID: **018f7578-f275-46ae-b358-6f40fe560899**

Submitted on: Feb 13, 2018 3:30 PM

Your submission included the following:

My research paper is attached.

Submitted Attachments

Paper.docx (13 KB; Feb 13, 2018 3:30 pm)

Back to list

Once you have submitted your assignment, you will receive a confirmation message on screen. In addition, if you have opted to receive email notifications, you will also receive an email confirmation of your submission.