## What is the Home Calendar?

The Home Calendar shows all events from all of the sites in which you are enrolled. In addition, you may also create individual, private calendar entries that are only visible to you from your Home area.

### View Calendar.

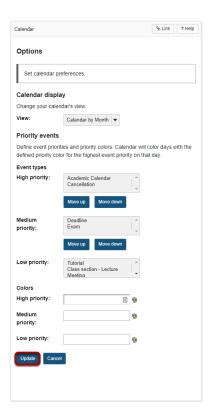
Overview								
Profile	Message Of The Day    % Link ? Help	Calendar					ବ୍ତ Li	ink ? Hel
Membership	Options	Options	Publish (p	rivate)				
Calendar Calendar	Welcome to Sakai 12	Decem	ber 201	7			< Too	day >
Resources		Sun	Mon	Tue	Wed	Thu	Fri	Sat
4.4		26	27	<u>28</u>	<u>29</u>	<sup>2)</sup> <u>30</u>	1	2
Announcements		3	4	<u>5</u>	<u>6</u>	<sup>3)</sup> <u>7</u>	<u>8</u>	9
😫 Worksite Setup		10	<u>11</u>	<u>12</u>	<u>13</u>	<sup>2)</sup> <u>14</u> <sup>(2)</sup>	<sup>2]</sup> <u>15</u>	(2) <u>16</u>
ala Disference	Home Information Display	17	18	19	20	<u>21</u>	22	23
Preferences	Home Information Display P Edit & Link ? Help	24	25	26	27	<u>28</u>	<u>29</u>	30
Account		31	1	2	3	4	5	6
😧 Help	Welcome to your personal workspace. In Sakai each user has his or her own individual worksite called Home. My Workspace is a place where you can keep personal documents, create new sites, maintain a schedule, store resources, and much more.	🖌 Activit	y - <u>202 Cla</u>		(Discussio	on 2 SMPL2 on 2 SMPL2		
	The default information displayed here for a new user can be modified by the Sakai Administrator by editing the file sakai properties configuration value "myworkspace.info.urf" to point to the html file desired.	Recent Ann	ouncement	S			ତ Li	ink ? Hel

#### Click Options to customize calendar display. (Optional)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	<u>28</u>	<u>29</u> <sup>(2)</sup>	<u>30</u>	1	2
3	<u>4</u>	<u>5</u>	<u>6</u> <sup>(3)</sup>	<u>7</u>	<u>8</u>	9
10	<u>11</u>	<u>12</u>	<u>13</u> <sup>(2)</sup>	<u>14</u> <sup>(2)</sup>	<u>15</u> <sup>(2)</sup>	<u>16</u>
17	18	19	20	<u>21</u>	22	23
24	25	26	27	<u>28</u>	<u>29</u>	30
31	1	2	3	4	5	6
	for Decer			2 SMPL 2	02)	

You may customize the appearance of your Calendar by selecting the **Options** button.

#### Select custom preferences and Update.

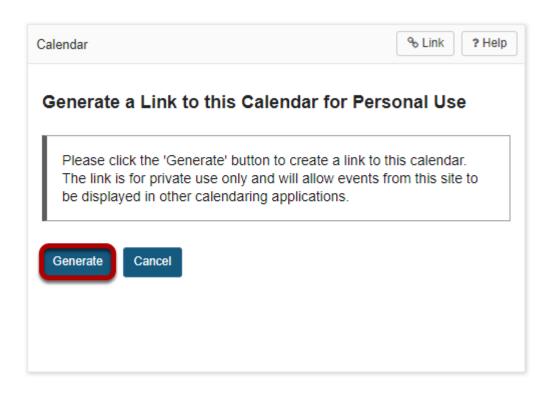


# Subscribe to your Home Calendar from another application.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	<u>28</u>	<u>29</u> <sup>(2)</sup>	<u>30</u>	1	2
3	<u>4</u>	<u>5</u>	<u>6</u> <sup>(3)</sup>	<u>7</u>	<u>8</u>	9
10	<u>11</u>	<u>12</u>	<u>13</u> <sup>(2)</sup>	<u>14</u> <sup>(2)</sup>	<u>15</u> <sup>(2)</sup>	<u>16</u>
17	18	19	20	<u>21</u>	22	23
24	25	26	27	<u>28</u>	<u>29</u>	30
31	1	2	3	4	5	6
🕈 Activit	for Decen y - <u>202 Clas</u> y - <u>Repeatin</u>	s Meeting (	(Discussion			

If you would like to subscribe to your Home Calendar from another calendaring application, such as Outlook or Google Calendar, click the **Publish (Private)** button to generate a URL that can be used to set up your subscription.

#### Click Generate.



#### Copy the URL and use it in your desired calendar client.

