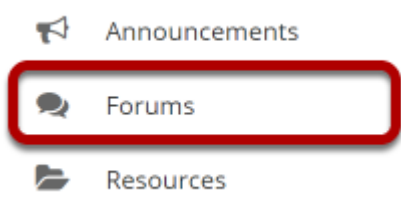


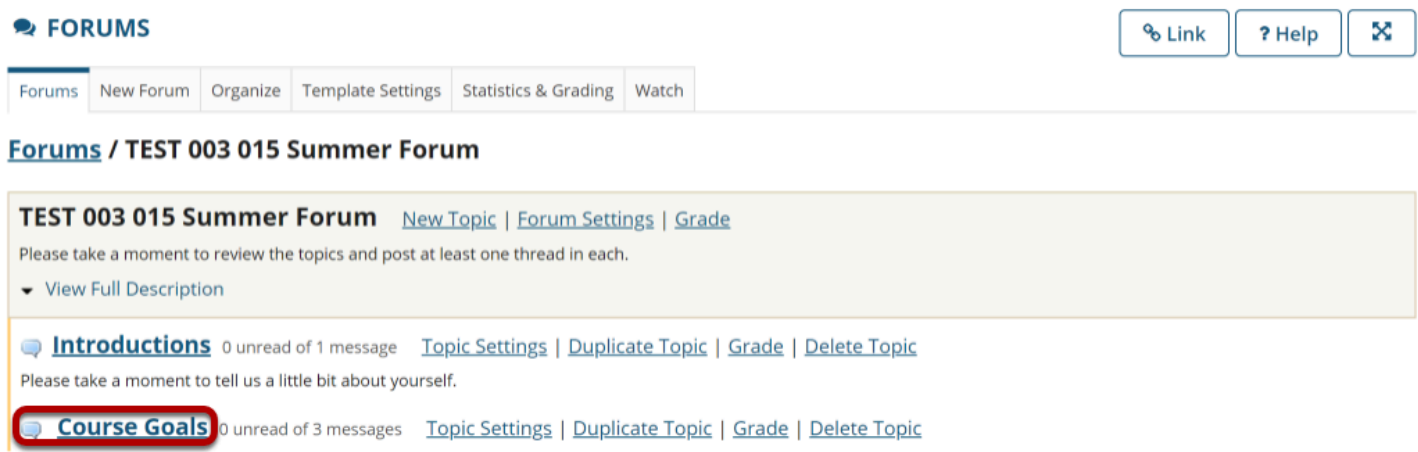
How do I grade a forum topic using a rubric?

Go to Forums.



Select the **Forums** tool from the tool menu of your site.

Select topic you want to grade.



Select the title of the student's post to be graded.

FORUMS

[Link](#)[? Help](#)[Forums](#) [New Forum](#) [Organize](#) [Template Settings](#) [Statistics & Grading](#) [Watch](#)[Forums](#) / [TEST 003 015 Summer Forum](#) / [Course Goals](#)[< Previous Topic](#)[Next Topic >](#)[Start a New Conversation](#)[Display Message Content](#)[Topic Settings](#)

Course Goals

[Move Thread\(s\)](#)

	Conversation	Authored By	Date
<input type="checkbox"/>	Understanding 0 unread of 2 messages	Demo Instructor (demoinstructor)	Feb 26, 2020 12:01 PM
<input type="checkbox"/>	My Goal 0 unread of 1 message	Demo Student 1 (demostudent01)	Feb 26, 2020 1:55 PM

Select the Grade button in the student post.



[My Goal](#)

Demo Student 1 (demostudent01) (Feb 26, 2020 1:55 PM) - Read by: 2

[Reply](#)[Email](#)[Grade](#)[Edit](#)[Delete Message](#)

Last Edited By Demo Instructor (demoinstructor) on Mar 24, 2020 11:44 AM

My main goal is to get an A in this class.

Scroll to the bottom of the window.

Comments:

Responses

Content	Inadequate <i>0 Points</i>	Meets expectations <i>3 Points</i>	Exceeds expectations <i>5 Points</i>	 0
Peer Reply	Inadequate <i>0 Points</i>	Meets expectations <i>3 Points</i>	Exceeds expectations <i>5 Points</i>	 0

Total: 0

SUBMIT GRADE

Cancel

The rubric will appear at the bottom of the modal window, just below the **Comments** field.

Select the appropriate rating level for each criterion.

Responses

Content	Inadequate <i>0 Points</i>	Meets expectations <i>3 Points</i>	Exceeds expectations <i>5 Points</i>	 3
Peer Reply	Inadequate <i>0 Points</i>	Meets expectations <i>3 Points</i>	Exceeds expectations <i>5 Points</i>	 5

Total: 8



SUBMIT GRADE

Cancel

The points will be added up automatically based on your rating selections. The total points earned will appear just below the rubric.

(Optional) If you allowed individual score adjustments, you may fine tune the rating points if needed.

Responses

Content	Inadequate <i>0 Points</i>	Meets expectations <i>3 Points</i>	Exceeds expectations <i>5 Points</i>	 3 <input type="text" value="2"/>
Peer Reply	Inadequate <i>0 Points</i>	Meets expectations <i>3 Points</i>	Exceeds expectations <i>5 Points</i>	 5 <input type="text" value="5"/>



Total: 7

SUBMIT GRADE

Cancel

(Optional) Select the Comment icon [Leave a comment for the student about this criterion] if you would like to include additional feedback.

Responses

Content	Inadequate <i>0 Points</i>	Meets expectations <i>3 Points</i>	<div> Comment for Content <input type="button" value="DONE"/> </div> <div> <p>B I U = : = ”</p> <p>have liked to have seen a more thoughtful response.]</p> <p>body p</p> </div>  3 <input type="text" value="2"/>
Peer Reply	Inadequate <i>0 Points</i>	Meets expectations <i>3 Points</i>	 5 <input type="text" value="5"/>



Total: 7

SUBMIT GRADE

Cancel

Enter your comments into the text field provided, and select **Done** when finished.

Responses

Content	Inadequate 0 Points	Meets expectations 3 Points	Exceeds expectations 5 Points	 3 <input type="text" value="2"/>
Peer Reply	Inadequate 0 Points	Meets expectations 3 Points	Exceeds expectations 5 Points	 5 <input type="text" value="5"/>

Total: 7

Note: The Comments icon changes color when comments are saved.

Select Submit Grade when finished grading this post.