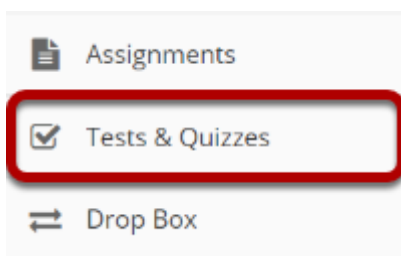# What is the Tests & Quizzes tool?

The Tests & Quizzes tool allows instructors to create online assessments (i.e., tests, exams, quizzes, and surveys) for delivery via a web interface to students or other groups. It was designed primarily to administer tests, but instructors may also create assessments to gather survey information or informal course feedback. Assessments are created question by question, or through already prepared text, or through import from a formatted XML file.

The Tests & Quizzes tool offers many settings that allow instructors to control the layout, delivery, grading, student review options, and metadata of the assessment. These settings can be adjusted during the authoring. A bundle of values for the settings defines an Assessment Type, which allows instructors to store and re-use the settings of successive assessments. Common system-defined assessment types are already provided, and new ones can be created and saved.

Assessments in this tool fall into the two categories-- Draft Copies and Published Copies, which represent the instructor and student phases, respectively. Authoring by the instructor takes place in Draft Copies; a new assessment appears in that category. The act of publication makes the assessment available to students and moves it to the Published Copies category, where submissions and results become available.

To access this tool, select Tests & Quizzes from the Tool Menu in your site.

Tests & Quizzes tool landing page. (Student View)

Assessments

Take an Assessment

The assessments listed below are currently available for you to take. To begin, click on the assessment title.

Display 20 ▼ assessments per page   Search: [   ]

Title	Time Limit	Due Date/Time ⏷
Quiz 3	n/a	2019-03-02 12:00 AM
Quiz 2	n/a	2019-02-23 12:00 AM
Quiz 1	n/a	2019-02-16 12:00 AM

Showing page 1 of 1   Previous 1 Next

Submitted Assessments

You have not yet submitted any assessments.

Note: Assessments which are past the due date but still available for late submissions will appear in the list with the Due Date/Time shown in red. Assessments which are not currently available do not show up in the Take an Assessment list at all.

Tests & Quizzes tool landing page. (Instructor View)

☑ **TESTS & QUIZZES**

                                                         🔗 Link   ? Help

| Add | Assessments | Question Pools | Event Log | User Activity Report |

Assessment List

View All ▾

Display 20 ▾ assessments per page   **Search:** [_____]

Title		Status	In Progress	Submitted	For	Open	Due	Last Modified	Modified Date ⌄	Remove?
Quiz 3	Actions ▾	Published - Active	0	2	Entire Site	2019-01-19 16:55:00	**2019-03-02 00:00:00**	ktinstructor	2019-02-10 16:58:00	☐
Draft - Quiz 3	Actions ▾	Draft			Entire Site	2019-01-19 16:55:00	**2019-03-02 00:00:00**	ktinstructor	2019-02-10 16:57:58	☐
Quiz 2	Actions ▾	Published - Active	0	3	Entire Site	2019-01-19 16:55:00	**2019-02-23 00:00:00**	ktinstructor	2019-02-10 16:56:31	☐

On entry, the Tests & Quizzes tool shows a list of existing assessments, Draft copies (under development) and Published copies (deployed to students).