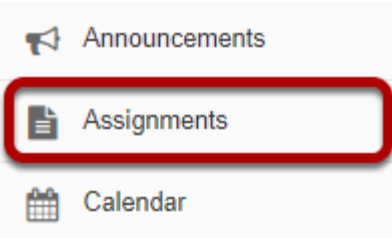



How do I submit an assignment on behalf of a student?

Go to Assignments.



Select the **Assignments** tool from the Tool Menu in your site.

From the View drop-down menu, select Assignment List by Student.


ASSIGNMENTS

[Link](#)
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[Grade Report](#)
[Student View](#)
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[Options](#)

Assignment List

View

Assignment List

Assignment List
Assignment List by Student

Viewing 1 - 1 of 1 items

|<
<
Show 200 items...
>
>|

Assignment Title	For	Status	Open	Due	In / New	Scale	Remove?
Assignment 1 Edit Duplicate Grade	Entire Site	Open	Feb 6, 2018 12:00 PM	Feb 13, 2018 5:00 PM	0/0	0-100.00	<input type="checkbox"/>

Remove Selected

Select a student.

Assignment List by Student

Click the triangle icon beside a student to view the student's status for all assignments.

View Assignment List by Student ▼

Name, ID, or Email

Find

Student	Assignment	Submitted	Status	Grade
▶ Demo, Student01 (student01)				
▶ Demo, Student02 (student02)				
▶ Demo, Student03 (student03)				
▶ Demo, Student04 (student04)				

You will see a list of all the students in the class. Click on the student's name to view submission information for that student.

Click Submit on behalf of Student.

Assignment List by Student

Click the triangle icon beside a student to view the student's status for all assignments.

View Assignment List by Student ▼

Name, ID, or Email

Find

Student	Assignment	Submitted	Status	Grade
▼ Demo, Student01 (student01)				
	Assignment 1 Submit on behalf of Student			
▶ Demo, Student02 (student02)				
▶ Demo, Student03 (student03)				
▶ Demo, Student04 (student04)				

Submit the student assignment.

Submit Example Assignment

Complete the form, then choose the appropriate button at the bottom.

Title	Assignment 1
Due	Feb 14, 2018 5:00 PM
Number of resubmissions allowed	0
Status	In progress
Grade Scale	Points (max 100.00)

Instructions

Please submit your 10 page research paper.

Submission

Submit on behalf of Student

Student01 Demo

Assignment Text

This assignment allows submissions using both the text box below and attached documents. Type your submission in the box below and/or use the Browse button or the "select files" button to include other documents. **Save frequently while working**

Styles: Normal Font Size A- B- U-

This is an example of an in-line submission

body p Words: 8. Characters (with HTML): 52/1000000

Attachments

No attachments yet

No file chosen

Don't forget to save or submit!

1. Enter an in-line submission (if applicable).
2. Select a file to attach (if applicable).
3. Click **Submit** to submit the student assignment.

A submission confirmation will display.

Submission Confirmation

☒ You have successfully submitted your work.

No email confirmation containing this information could be sent to you due to missing email address.

User: Student01 Demo (student01)
Class site: SMPL101 Spring 2018
Assignment: Assignment 1
Submission ID: **f13e0e0b-73ab-4a89-9b4a-21715f061ebc**
Submitted on: Feb 7, 2018 12:25 PM

Your submission included the following:

This is an example of an in-line submission.

Submitted Attachments

No attachments yet

[Back to list](#)

When you view the list, you will see the name of the instructor next to the submission.

Assignment List by Student

Click the triangle icon beside a student to view the student's status for all assignments.

View
Assignment List by Student

Student	Assignment	Submitted	Status	Grade
▼ Demo, Student01 (student01)				
	Assignment 1 Submit on behalf of Student	<div>Feb 7, 2018 12:25 PM</div> <div>by Instructor Demo (on behalf of Demo, Student01)</div>	Ungraded	
▶ Demo, Student02 (student02)				
▶ Demo, Student03 (student03)				
▶ Demo, Student04 (student04)				